

# **Parent-Student Handbook**

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Dear Parents,

Thank you for entrusting us with your children's education; there is no greater responsibility. It is our job and privilege to protect and nurture your children and provide a happy, loving, and productive environment, conducive to growth. At Lanaar, each child is able to optimize his or her potential and soar.

Our dedicated team is a partnership between educators, administrators, and you, our families. The Lanaar Parent-Student Handbook outlines policies and mutual expectations for a healthy and productive educational setting, providing specific information for Lanaar parents and students. This is our guidebook to collective success.

Please read through the handbook carefully. We welcome your thoughts, suggestions, and queries and look forward to working together to ensure that this year, and each year going forward, is the very best for your child and all our Lanaar students.

Sincerely,

The Lanaar Family

## **Contacting the School**

Lanaar School 20400 NE 30th Avenue Miami, Florida 33180 Tel: 786-452-7132

Email: office@lanaarschool.org Website: www.lanaarschool.org Office Whatsapp: 754-229-1796

## **School Staff and Leadership**

Head of Elementary School: Shani Biton <a href="mailto:sbiton@lanaarschool.org">sbiton@lanaarschool.org</a>

Head of Middle School: Dr. Monica Wagenberg <a href="magenberg@lanaarschool.org">mwagenberg@lanaarschool.org</a>

Head of Kodesh: Rabbi Chaim Mayzlesh cmayzlesh@lanaarschool.org

Interim Head of Kodesh: Aurit Katan akatan@lanaarschool.org

School Mashpia: Rabbi Matisyahu Devlin <a href="mailto:mdevlin@lanaarschool.org">mdevlin@lanaarschool.org</a> Middle School Girls' Director of Kodesh & Mashpia: Brocha Schechter

bschechter@lanaarschool.org

Elementary School Administrator: Pnina Abramson <u>pabramson@lanaarschool.org</u>
Middle School Administrator: Chavi Goldglanz <u>cqoldglanz@lanaarschool.org</u>

Curriculum Lead: Daniel Jacoby diacoby@lanaarschool.org

Curricular Enrichment Lead: Melissa Guttman mguttman@lanaarschool.org

Guidance Counselor: Jael Blatt <u>jblatt@lanaarschool.org</u>
Athletic Director: Andy Degen <u>adegen@lanaarschool.org</u>

## **School Governance**, **Board of Directors**

Danny Shapiro, President
Gabriella Shapiro, Founding Board Member
Meir Cosiol, Founding Board Member
Batya Cosiol, Founding Board Member
Ari Weisman, Board Member
Tania Bengio, Board Member
Albert Lichy, Treasurer
Pabbi Zalman Linskar, Board Member

Rabbi Zalman Lipskar, Board Member Rabbi Yossi Kazarnovsky, Board Member

## **Statement of Philosophy and Purpose**

Lanaar is a Chabad school dedicated to educating the whole child in a warm and nurturing environment, where outstanding Kodesh and general studies curricula are taught in an integrated, experiential way, thereby inspiring children to be lifelong Jewish learners and at the same time, shaping our students to develop positive middos by maximizing their full emotional, social, intellectual and physical potential.

## Lanaar School aims:

• To provide a warm and nurturing environment where our children will thrive in both Kodesh and secular studies.

- To instill in our children a genuine passion for Judaism and learning.
- To shape our students to develop positive middos.

# **Religious Policy and Hashkafa**

Our school follows Chabad hashkafa as a guiding religious philosophy. Day-to-day questions are brought to our school mashpia. At times the mashpia may refer religious questions and policies to a ray.

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## **Safety and Security**

Lanaar is committed to providing students and staff with a safe and secure environment. The safety and security of your children is our first priority, and safety and security take precedence over all other concerns. We take every reasonable step to maintain security, and consult with police, fire services, and community authorities.

Our best security is the eyes and ears of our parents, staff, and even our children. If you see any suspicious person, object, or event on or near school premises, please report it to the nearest member of staff immediately.

Parents wishing to take photos or videos of any school event for any reason other than for immediate family use are required to first check with the school office. Please exercise discretion when posting pictures of children on social media.

## **Confidentiality and Privacy**

Lanaar preserves the confidentiality and privacy of parents, staff and students in every respect. We ask our parents to cooperate with this policy.

## Eligibility, School Records, Registration, Re-enrollment

Eligibility and Registration

Application to Lanaar School is open to children of the Jewish community who meet the following criteria:

- The family supports the aims and ethos of the school.
- Any child entering first grade must turn 6 on or before August 31 of the coming school year; Lanaar will subsequently follow this chronological schedule per grade level of entry.
- The school believes that the child may fully participate in, and benefit from, the Lanaar curriculum and program.
- The application process has been completed fully and accurately and within specified deadlines.
- Family must be in good standing with no outstanding balance on tuition, fees and pledges.

Preference will be given to children from the 33154 zip code.

Class size for Grades 1-4 will generally not exceed sixteen children. Class size for Grade 5 will generally not exceed seventeen children.

Class size for Middle School will generally not exceed 18 students.

Lanaar aims to maintain an equal ratio of boys and girls in each grade, thus the number of applicants of each gender may affect the acceptance process.

The school will admit pupils at its sole discretion. Where a class is oversubscribed, pupils will be placed in a wait pool. Admission to any grade will be considered individually, and are at the sole discretion of the Heads of School who will hew to the criteria above as closely as possible. For late applications and late re-registrations, a late fee may be applied.

#### School Records

Parents must complete the application form in full. The school office must be updated regarding any change of address, contact information, changes in family status or circumstances (e.g. illness or bereavement), or other material factors affecting the child's medical or emotional welfare.

The school maintains appropriate school records, including student records. Lanaar is registered with the Florida Department of Education as a private school.

#### Re-enrollment

We are looking forward to seeing our students progress through the school. Parents will be advised of the process for annual re-registration.

#### **Health and Wellness**

#### Note:

It is the policy of Lanaar and its employees to fully comply with Florida state laws requiring school personnel to report suspected child neglect, physical/sexual/psychological abuse or risk of serious harm. It is the responsibility of Lanaar to protect children whose health or welfare may be jeopardized.

We encourage a wholesome, healthy environment in every way, and incorporate environmentally friendly and healthy living programs and activities into our curriculum. Students' health and well-being are family and school priorities. Lanaar School's health policies, including immunization, are in compliance with the school health regulations of the Florida Department of Public Health, which are required for all public and private schools.

All students are required to provide an Medication Authorization Form that has been filled out by their parent/guardian and physician to have any over-the-counter medications administered on campus or at off-site school events. Students who do not have this form turned into the school's office will not receive any over-the-counter or prescribed medications, for any reason. According to school policy, if you list any medications not already included in the school's form, you must

supply them to the office. This form must be completed annually and kept on file in the office. Any change in medication requires the submission of a new form. All of the forms must be completed in full, signed and returned to the office before any medication may be dispensed to your child. All students, returning or new, who have allergies and/or medical diagnoses needing medication dispensed at school must have a meeting prior to the child's first day of school.

## Immunization Policy

Students must be in compliance with the Florida Health Department immunization schedule and protocols in order to attend Lanaar School. Religious exemptions are not accepted for any of the Florida state-required immunizations. Medical exemptions are accepted, subject to Florida law and approval by Lanaar's Head of School. If you have any questions, please call the office. Immunization forms must accompany both first-time students' applications and returning students' re-enrollment.

## New Students

For school entry, all new students must provide the office with a copy of their healthcare provider's reports of immunizations and physical examinations. Florida law requires the examination to be dated within a year of starting school. All immunizations must be up to date, and evidence of a negative tuberculosis test in the past or a statement of low-risk tuberculosis must be included in the physical exam, as well as any natural case of the chicken pox.

# General Procedures When a Child is Ill

For children's protection, Lanaar cannot permit a child to remain in school if he or she is vomiting, has a fever at or above 100 degrees Fahrenheit, has an undiagnosed rash, has discharge from eyes/ears/nose, has lice/nits, has diarrhea, or has an unknown eye irritation. Parents must advise the school if their child has been diagnosed with a contagious illness. Children must be healthy, as described below, before returning to school after any illness. If a child is prescribed an antibiotic, the child may not return to school for 24 hours.

A child must be: fever-free for 24 hours / free of discolored respiratory and nasal secretions for 24 hours / free from diarrhea and vomiting for 24 hours/lice or nit-free.

## Healthcare Needs

If your child has a health issue to be addressed (e.g. severe allergies, broken bones, nosebleeds, dietary restrictions), please contact the office as this allows time to plan for appropriate care. Failure to provide this information may result in delayed treatment for your child. Parents must advise the office if their child has been diagnosed with a contagious illness or if a medical concern arises.

## Medications

Students are not permitted to carry medication with them in school, including non-prescription medications. The only exception to this rule are those students who require emergency medications (i.e. inhalers for asthma, EpiPens for allergy).

Students may not share any medications. If a child requires any one-time medication (i.e. antibiotics, eye drops), it is the parent's responsibility to give the office the medication, instructions, and an Authorization for Medication Form (posted to the school website and in the school office) signed by the physician. All medication sent to school to be given to your child by the office must be in a properly labeled pharmacy/manufacturer's container. If you require a container for school and home, please ask your pharmacist to give you two labeled containers.

#### **Nut Restrictions**

Lanaar is a nut-restricted school. Please be considerate of others.

#### **Attendance**

The first duty of every parent is to ensure that their child attends school and arrives on time, properly dressed according to our dress code policy and prepared for the school day.

The <u>School Calendar</u> is circulated to all parents at the beginning of the school year. Family holidays and other trips should be scheduled for vacation times, so that children do not miss school.

## **Drop-off and Pick-up**

For the 2024-2025 school year, drop-off is from 7:55am -8:10am. If you are bringing your elementary child to school after this time, please park and walk your child to the office. Middle school children may walk up and stop at the office by themselves.

Afternoon dismissal for Elementary and Middle School girls on Monday-Thursday is from 3:30pm-3:45pm. Middle School boys' dismissal will be from 4:30pm-4:35pm. On Fridays dismissal is from 1:45pm-2:00pm (except in the winter months which is from 1:15pm-1:30pm).

If you are picking your elementary child up early, please go to the office and sign your child out. Middle school children may walk down by themselves after the parent sends an email to the office, which includes the time and reason for leaving. Furthermore, Middle School parents must call when they arrive at the school.

For the safety of our children:

- Drop-off and pick-up is a phone-free zone. While dropping off and picking up, we must be vigilant and give 100% attention to our children.
- Parents are asked to observe the directions for the drop-off/pick-up lane and be mindful of safety precautions at all times.
- Drop-off and pick-up is not the time for a parent/teacher conference, as we need to give our undivided attention to the children. If you would like to meet with a teacher, please email him/her to set up a time before or after class.
- Please do not let your child cross the parking lot on his/her own.
- Changes to carpool pick-up must be in writing, in advance. If you are changing your child's pick-up, please email office@lanaarschool.org.

 If someone who is not on your child's "authorized to pick up form," is picking up your child, please inform the office in advance and advise the driver to be prepared to show identification.

## **School Outings and School Trips**

Throughout the year, to help bring our curriculum to life, the school will organize outings and school trips, either in school hours or at other times. All children are expected to participate, and we would love your help and support during these outings.

#### Weather

Lanaar School follows Miami-Dade County Public Schools for the cancellation of school due to inclement weather. A decision to close Lanaar may also be made independent of the county. Return to school is determined by Lanaar's Head of School. Communication regarding school closures will be sent through our Student Information System, Veracross.

#### **Dress Code**

A dress code represents a commitment to tznius/modesty, commitment to learning and school pride, as well as respect for each other and for school. Students and parents are expected to dress in school-approved clothing to maintain appropriate dress as our school must reflect a Torah environment. Students must be in uniform in order to attend school. All uniform apparel must be purchased from official school vendors.

Uniform Vendors:

Aventura Kids

T. L. 205, 405, 6100

Tel: 305.405.6100

Website: <u>AventuraKids.com</u>

Address: 19090 West Dixie Highway

Lands' End

Tel: 800.963.4816

Website: LandsEnd.com/schooluniform

#### All Students:

- Uniform bottoms can be either khaki or navy
- Plain white socks
- Navy zip up sweatshirt with school logo or plain navy zip sweatshirt
- Closed toe shoes only. No sandals or crocs allowed

## Elementary School only:

#### Girls

Girls' skirts and dresses are required to cover their knees. ONLY dresses and skirts purchased from Aventura Kids' Lanaar selection and/or Lanaar's specific selection at Lands' End are permissible.

- 1st-grade girls can wear short sleeves or 3/4 length sleeve shirts that cover their elbows.
- Starting in 2nd grade, all girls will be required to wear long-sleeve shirts or 3/4 length sleeves that cover their elbows.

• Short white socks are permitted.

#### **Boys**

- Boys are permitted to wear either shorts or pants up until fourth grade.
- Upon entering fourth grade, only pants are permitted.
- Skinny pants are not allowed.
- Boys must wear white socks.
- All boys must wear a varmulke and tzitzis.
- Hair must be neat, clean and away from the face. Please do not wait for a teacher to contact you to trim your child's hair.

## Middle School only:

## <u>Girls</u>

- Skirts are required to cover their knees. The ONLY permissible skirts are those earmarked for 6<sup>th</sup> grade at Aventura Kids and Lanaar's 6th grade-specific selection at Lands' End. Dresses are not worn in middle school.
- Only long sleeve shirts are allowed. They can be purchased from Aventura Kids' Lanaar selection, and/or Lanaar's 6<sup>th</sup> grade-specific selection at Lands' End.
- Dry-fit shirts with the Lanaar logo for physical education class are available at Aventura Kids and Lands' End.
- Bas Mitzvah sweatshirts from Lanaar student celebrations are permitted; otherwise, only Lanaar sweatshirts are allowed.
- Light colors of nail polish are permitted.
- Concealer and light pink/clear lip gloss are permitted.

#### **Boys**

- All boys must wear a varmulke and tzitzis.
- Only pants are permitted; shorts are not allowed.
- Jean, skinny pants or sweatpants are not allowed.
- Only white polos or button down shirts are allowed.
- Middle School boys shirts available at Lands' End and Aventura Kids.
- Boys who have reached Bar Mitzvah age are required to wear a hat and jacket for davening.
- Bar Mitzvah sweatshirts from Lanaar student celebrations are permitted; otherwise, only Lanaar sweatshirts are allowed.

## **Food Policy**

#### Kashrus

Lanaar wants every child to be able to enjoy food at school and observes and enforces a high standard of kashrus. Food provided by the school is always Cholov Yisroel, Pas Yisroel, and Bishul Yisroel (when applicable). Parents are required to ensure that any food brought by their child to school is of the same standard of kashrus, and all prepackaged food bears a recognized hechsher. For kashrus and allergy reasons, students may not share food brought from home with other children.

#### **Allergies**

Please inform the school office of any allergies to which your child is sensitive. Food brought to school for any reason, or served at birthday parties, sleepovers etc. should be nut-free and store

bought. No food prepared at home may be served in class. If your child is allergic to any foods (or materials), it is always good sense to advise their friends' parents if your child is invited to someone else's house.

## **Taking Care of Property**

Support the school in encouraging your child to develop a sense of responsibility for his or her belongings. Make sure that clothing and objects are clearly labeled with their names. *Do not send children to school with any valuables, toys, electronics, or money.* 

# Being a Lanaar Parent - How You Can Help

#### Dress Code for Parents

Parents are expected to be tznius/modesty role models and examples for our children. Out of respect for the holiness of our school and respect for your child, we ask that when you step out of your car at the carpool, enter our building or attend a school function, you maintain the same level of modesty that is required of our children while at Lanaar. This means men are required to wear a hat or yarmulke and women are expected to dress according to our tznius dress code.

## Support

There are many ways to support the school. The very first is to be positive about and supportive of the school and our teachers to your own children, your family, and to our community. Your home should echo and enhance our school values and practices at all times, especially on Shabbos and Yomim Tovim.

The support of our parents in the community is also vital. Please be our partners in spreading the good word about Lanaar. Conversely, please be aware of the power of *lashon hara* and the 'rumor mill'. If you do hear something which is negative about the school, and are concerned about whether or not it is true - just call the school and check.

## Volunteering

There are opportunities to volunteer at or on behalf of the school. Be alert and, if possible, respond to requests for volunteers. You may also see opportunities to initiate volunteer activity - we appreciate that. Please contact the school to discuss.

#### **Communication With Parents**

Constant and active communication between parents, teachers, and the school is one of Lanaar's unique qualities. Educating a child is most effective when there is a strong and trusting home-school connection. Please know that when information is communicated to you, it is done out of love, care, and concern for your child.

Email is the best form of communication and all emails to the school or a teacher will be responded to within 24 hours. If you do not receive a response from the teacher or school within 24 hours, please let us know.

Lanaar communicates using email, weekly class letters, WhatsApp and phone calls. We are always here to receive feedback on how we can communicate more effectively.

## **Tuition, Fundraising, and Insurance**

Tuition and Tuition Assistance

Annual tuition is determined by the Board, which does its best to keep tuition to a minimum. Stringent cost control is exercised, consistent with maintaining our desired level of program and service. Tuition income does not cover the costs of running the school, and Lanaar relies on fundraising and donations to 'bridge the gap' between income and expenditure. Please be advised that tuition may include a building and/or campus expansion fee.

When the annual notice of tuition for the following year is issued, parents and prospective parents are also advised of the process for applying for tuition assistance. Our process is totally confidential and is administered by a third party.

In accordance with common practice of all private schools, parents applying for tuition assistance will be asked for documentation of their circumstances. We see our task as bringing children into the school, not keeping them out, and do our very best within the resources available to make it possible for children to attend Lanaar, whatever the family circumstances.

## Universal State Scholarships: Step Up

State of Florida tuition scholarships are available to all Florida residents, regardless of household income. Every family is strongly encouraged to apply. Families need to renew this scholarship every year. For more information see <a href="https://www.stepupforstudents.org/scholarships/logins/">https://www.stepupforstudents.org/scholarships/logins/</a>

## Fundraising

Lanaar, like every school, needs to raise funds over and above our tuition income, which does not cover expenses. We have established a fundraising committee which is in an early stage; we openly invite every single parent to join this committee and we encourage you to reach out to us if you would like to join and assist with fundraising efforts. If you would like to help with any type of fundraising activity - especially if you have previous experience - please contact our School Administrator or the President of the Board. If you know of any family or foundation that could be amenable to a fundraising approach from the school, please contact us.

#### *Insurance*

The school maintains standard school insurance. Please note that this does not cover students' personal belongings, and parents may wish to make their own arrangements to cover this. Children traveling to and from school, or on school-connected journeys (with or without permission) in other parents' vehicles are at all times the insurance responsibility of the owner/driver of the vehicle in which they are traveling.

## **Birthday Celebrations and Get-Togethers**

Lanaar wants every child to feel included, relaxed, and happy at a birthday party. Please make sure all food, candy, and drinks provided at a party or get-together are catered by an establishment that has proper *hashgacha* and abides by school standards (*Cholov Yisroel, Pas Yisroel, and Bishul Yisroel when applicable*).

## Elementary School

If you would like to celebrate your child's Hebrew birthday in school, please contact your child's Kodesh teacher at least one week prior so the teacher can plan accordingly. Birthdays can only be celebrated on Fridays. A special store-bought treat is acceptable. Candy is not allowed. Please do not bring balloons or goody bags. You're always welcome to donate a book to the classroom in your child's honor.

One of our school's core values is doing our best to make sure all children feel included, loved, and safe. In this spirit, because our classes are small, we have a strict policy regarding birthday parties outside of school and playdates. If your child is having a party or a get-together outside of school, **please either invite only one or two other classmates or the entire class**. Please partner with us to help all children feel good. Inviting more than 2 children for a playdate without including the entire class is against school policy.

In the same vein, if you are having a get-together or party, please make sure what you are inviting to is aligned with our school's mission and ethos. If you are thinking about a social gathering and are unsure, please reach out to the school for guidance.

#### Middle School

Bar and Bas Mitzvahs are a meaningful and central milestone in the life of a middle school student. Lanaar families are part of a greater community and must always maintain inclusivity and respect for each other. All Bar/Bas Mitzvah celebration dates must be submitted to the Head of the Middle School for approval, four months prior to the event. This will allow for each student to have his/her own date for the celebration, without having to split our community.

## Bar and Bas Mitzvah Guidelines

- All students from the class must be invited to the party.
- All food provided should be catered by an establishment that has proper *hashgacha* and abides by school standards (*Cholov Yisroel* and *Pas Yisroel*).
- If there is dancing for kids at the party, dancing for kids must be separated by gender.
- Music played must be within the Jewish genre.
- Dress code should be within *tznius* expectations.
- No party should take place over Shabbos or during a *chag,* unless you have a place for all classmates to sleep.
- Proper supervision of minors is of the utmost importance.
- Adult activities (such as alcohol consumption) should take place in an area different from where the pre-teens are seated.
- For weekday morning Bar Mitzvah celebrations, all students are expected to return to school by 11:00am.

 All Bar/Bas Mitzvah dates must be provided to Chavi Goldglanz four months in advance of the celebration; this is to ensure that there are no scheduling conflicts with school events or another family's simcha.

## **Grading**

Elementary School

Elementary school report cards are primarily mastery-based. The purpose of these are to:

- Determine whether or not students have learned material taught
- To assess the child's readiness to move on to the next grade level
- To evaluate the effectiveness of instruction
- To help prepare our children for middle and high school

Through these report cards, you as the parent, will gain a deeper understanding of how well we know, love, respect and cherish every aspect of your child.

## Middle School

Academic grades are based on student performance as measured by academic progress on assessments. Grades will be represented as a percentage number and will be calculated on a quarterly and semester basis. Grades are an indication of the student's progress. Assessed work may include: portfolio contents, journals, teacher observation, performance assessment/projects, discussion/problem solving, group work, class assignments, quizzes, tests, homework, and participation.

Letter grades represent the following scores:

A+ 97-100%

A 94-96%

A- 90-93%

B+ 87-89%

B 84-86%

B-80-83%

C+ 77-79%

C 74-76%

C- 70-73%

D 65-69%

F Below 65% (Unsatisfactory Performance)

I Incomplete

# **Intervention and Support Services**

In consultation with the Head of School, and at the sole discretion of the Head of School, Lanaar may arrange for various types of intervention or other services to be provided to individual children within the school day. Our School Guidance Counselor will take an active role and will consult with parents in these instances. In some cases, a psycho-educational evaluation conducted by a licensed psychologist may be required. All such arrangements will be at parental expense. Before an independent contractor can work with a child on campus, he/she must be fingerprinted through Lanaar School, also at parental expense.

B"H

If at any point Lanaar is unable to meet a child's academic or behavioral needs, it is the sole discretion of the Head of School to exit the family from the school.

## **Discipline**

Above all else, the safety and security of our students and teachers are our utmost priority. We seek to engender 'mentschlichkeit', respect for others, and an instinctive feeling of responsible behavior. Parents and teachers are partners as well as important models of *derech eretz* and are held to the same standard.

## Elementary School

We employ sympathetic and constructive strategies to show children the best standards of behavior. Our concern is heightened if the behavior of a student endangers themselves or others, or when class learning is continually disrupted. In circumstances judged by the school to be extreme, consultations with parents will be conducted. The school reserves the right, if necessary, to ask parents to withdraw a student from the school, or to decline to re-register a student.

#### Middle School

Lanaar Students must be exemplary school and community citizens. They are expected to maintain a high level of *Yiddishkeit* both on and off campus. Disciplinary infractions will be addressed with a point system; expulsions may result from an excess of 12 points per academic year or an egregious violation of Lanaar's academic and behavioral policy. Lanaar Middle School's Behavioral Points Chart can be found here.

## Reflection

Students who engage in behavior that disrupts the learning environment or otherwise causes harm are assigned after-school reflection. The purpose of reflection is to provide the student with the opportunity to take responsibility for the behavior, reflect on the impact, and commit to a plan moving forward to ensure that the behavior does not continue. In cases of more serious behavior, students may be required to attend reflection for multiple consecutive days.

#### Suspension

A short-term suspension is a removal from school for a period of three school days or less. The Head of Middle School may invoke a short-term suspension after investigating the misconduct, conferring with the student about the incident and allowing the student to respond.

Parents will be notified immediately after the initial investigation has taken place. Students who are suspended are responsible for all work, may make up quizzes, tests and projects, but will receive zeros for daily class work that is missed while on suspension.

## Expulsion

Expulsions may result from an excess of 12 points per academic year or an egregious violation of Lanaar's academic and behavioral policy.

#### **Middle School Honor Code**

In addition to building and practicing habits of respect, Lanaar students are required to adhere to the following Honor Code:

- All Lanaar students, on their honor, treat themselves and others with respect, honesty, sincerity and integrity.
- All students, on their honor, will not lie, cheat, plagiarize, steal or vandalize property.
- Academic integrity is a cornerstone of Lanaar's educational setting. Students who do not uphold all levels of academic integrity will receive a zero on the assignment and will receive additional and appropriate disciplinary action.

## **Electronic Devices, Social Media, and Cellphones**

Lanaar students may not have their own smartphones, smartwatches, or internet-connected devices of any kind, even in the home. Lanaar students may not have or use social media accounts of any sort, even on their parents' devices. Lanaar students may have phones with no internet connection or apps (flip phones) but these may not be accessed during school hours.

Parents should exercise careful judgment regarding home access to the internet. If you need help navigating the world of technology for your child, please let us know so we can offer advice, tools, and safe websites. Our entire school community is asked to be aware of issues of *lashon hara*, privacy, and similar considerations in their use of all social media.

## Middle School

The only laptop devices allowed at school are those provided by Lanaar School. Students are expected to uphold the <u>Acceptable Use of Technology Agreement</u> at all times. Lanaar is not responsible for the loss or damage of any technological items brought to school.

Consequences for using technology in an inappropriate manner on or off campus will be assigned; <u>behavioral policy benchmarks and points</u> will be upheld in the case of misuse of any electronic device.

#### **Athletics**

Lanaar School offers a variety of sports and athletics programs. Practice and game play usually occur after school, Monday through Thursday, and sometimes on Sunday.

Lanaar students cannot participate in school sports if they have multiple disciplinary infractions for the week. If discipline issues extend over a period of three weeks, then the student may be suspended from the team for the season. Mitigation of these circumstances may require that the student attend a weekly student-athlete meeting with the Athletic Director, coach and a school counselor. Students are responsible for making up all missing assignments and work that result from leaving early to attend an

athletic event. Students must attend at least half a day of school in order to participate in practices and/or games that day.

## Behavior Expectations for Athletics

Middle School

If a student receives three discipline points during an academic year, that student is suspended from all upcoming games and practices until the student meets with the Athletic Director, coach, referring teacher, school counselor and Head of Middle School and all agree on a "back on track" plan. If a student receives six discipline points during an academic year, that student is suspended from that season's sports. The student meets with the Athletic Director, coach, referring teacher, school counselor and Head of Middle School and all agree on a "back on track" plan.

#### **Books**

Most textbooks are distributed during the first week of classes at no additional cost; they are included in tuition. Students who lose their textbooks are asked to pay for a new set.

## **Community Service**

Elementary School

Elementary students are encouraged to participate in chesed projects outside of school.

Middle School

All Middle School students are required to participate in organized school and community projects and to earn hours of community service each year.

**Acknowledgement and Acceptance of Lanaar School's Parent-Student Handbook** 

Lanaar School. I agree to abide by the policies set out by Lanaar and will abide by the rules stated in this handbook.
Parent Signature
Student Signature (grade 3-8)

I have read and understand the specifications set out by